

REQUEST FOR PROPOSAL

Addendum # 1



Department Of Executive Services
Finance and Business Operations Division
Procurement and Contract Services Section
206-684-1681 TTY RELAY: 711

DATE ISSUED: May 24, 2006

RFP Title:	Insurance Brokerage Services
Requesting Dept./ Div.:	King County Department of Executive Services – Office of Risk Management
RFP Number:	128-06RLD
Due Date:	June 1, 2006 - 2:00 P.M.
Buyer:	Roy L. Dodman, roy.dodman@metrokc.gov (206) 263-4266

This addendum is issued to revise the original Request for Proposal, dated May 4, 2006, as follows:

1. The proposal opening date remains the same: Thursday, June 1, 2006 no later than 2:00 p.m. exactly.
2. The sign in sheet from the May 18, 2006 pre-proposal conference is available by contacting Cathy Betts at cathy.betts@metrokc.gov. Please include your FAX number if you wish the document faxed to you.

The following information is provided in response to questions received:

Q1: How is this program financed? Federal, local or what source?

R1: This program is funded with internal County program monies.

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TO BE ELIGIBLE FOR AWARD OF A CONTRACT, THIS ADDEMDUM MUST BE SIGNED AND SUBMITTED TO KING COUNTY

Sealed proposals will only be received by:

King County Procurement Services Section, Exchange Building, 8th floor, 821 Second Avenue, Seattle, WA 98104-1598. Office hours: 8:00 a.m. - 5:00 p.m., Monday - Friday

Company Name

Address		City / State / Postal Code
Signature	Authorized Representative/Title	
Email	Phone	Fax

This Request for Proposal – Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.

Q2: Why no evaluation points for SEDB vendor inclusion?

R2: This RFP was reviewed by the Office of Business Relations and Economic Development prior to advertisement, in order to evaluate subcontracting opportunities and/or opportunities for small business participation. Based on this analysis, it was determined that no Small Economically Disadvantaged Business incentive will be applied to this RFP.

Q3: Who is current incumbent broker? How long on account?

R3: The current broker is AON, and they have been on the account for 2 years.

Q4: What is the overall goal of King County for M/WESB inclusion? (note: the County assumes this question to mean M/WBE or DBE)

R4: The overall DBE goal for FFY 2006 for Federal Transit Administration assisted projects is 13%. The overall DBE goal for FFY 2006 for Federal Aviation Administration assisted projects is 10%.

Q5: What is the contract value? Is it based on a yearly fee or percentage of premium?

R5: The value of the current contract is approximately \$130,000.00 (2005), and is based on a yearly fee.

Q6: How will this program interact with Risk Department initiatives of King County?

R6: The question posed is unclear; however, Risk Management is charged with placing and administering the insurance programs for King County, and as such sets the program goals in the areas of risk and liability as they impact the County. Risk Management, as a Department within King County government, follows the goals and initiatives of King County as a whole as they relate to Risk Management.

Q7: We would like to know the details of the OCIP placement referenced on page 6 of the RFP for the Brightwater project. Please provide limits, insurance companies, term of coverage, premium and broker.

R7: The Brightwater project does not fall within the scope of this RFP. The responses to this RFP need not consider the Brightwater OCIP.

THIS ADDENDUM IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT NEED TO BE RETURNED TO KING COUNTY TO BE ELIGIBLE FOR AWARD